

PKF AT 60 (DIAMOND) ANNIVERSARY -SUMMARY OF ACTIVITIES

1. OBJECTIVE

The main objective for the celebration is two-fold:

- To motivate staff and build their confidence in the PKF brand
- To inform the “world” that we are alive, kicking and ready to launch into new areas and provide improved services

We want to market ourselves both internally and externally.

To achieve the above objective in the most cost effective manner, the committee has proposed the following **main activities**:

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| i. DONATION: | 10 December 2010 (Friday) |
| ii. HOMECOMING FUN GAMES: | 11 December 2010 (Saturday) |
| iii. SEMINAR: | 16 December 2010 (Thursday) |
| iv. THANKSGIVING: | 19 December 2010 (Sunday) |

Other proposed activities are as follows:

- v. The PKF Initiative**
A special project to highlight CSR
- vi. Launching PKF Alumni**
- vii. Special PKF @ 60 Year-End Party/Award Night for Staff at Head-office**

ADDITIONAL INFORMATION

a) HOMECOMING FUN GAMES

Alumni, Past and present employees will be invited. Also other accounting firms, ICAG etc

b) THANKSGIVING

The planned venue is the Accra Ridge Church. We will appreciate the founding fathers especially those who attended that church. We will give a thanks offering. We will meet at the office for light refreshment after the service.

c) DONATION

The donation will go to the Psychiatric Hospital at Adabraka.

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PARTICIPATION SCHEDULE FOR SEMINAR

1. THEME FOR CELEBRATION

PKF, 60 and Beyond

2. SEMINAR - (16 DECEMBER 2010)

2. TOPIC FOR SEMINAR

- **The Role of the Professional Accountant in the Economic Development and Empowerment of the Nation**

3. RESOURCE PERSON

- i. Prof K B Omane-Antwi

4. GUEST OF HONOUR

- i. Dr Kwabena Duffuor (Minister of Finance)

5. CHAIR PERSON

- Prof John Aheto

6. MC

- Aisha Gyasi

7. SPECIAL GUESTS (attach complete list)

- ICAG Presedent
- CEO of ICAG
- Nana Prof Ato Ghartey
- Accountant General
- Auditor-General
- Alumni

8. VENUE FOR SEMINAR - ALISA HOTEL (by invitation)

9. TIME FOR SEMINAR: 9:00AM TO 2:00PM

There will be morning coffee break between 8:00am and 8:50am to allow for conviviality before the seminar.